

# STERLING PUBLIC SCHOOLS

## Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available			
Position Applied for			
If hired, what date can you start?			
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>			
If hired, are you willing to submit to and pass a controlled substance test? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Have you ever been convicted of a criminal offense? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain			
<i>(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)</i>			
This job requires the ability to lift 50 lbs. above your waist. Are you able to perform this essential function of the job for which you are applying? YES <input type="checkbox"/> NO <input type="checkbox"/> If NO, describe functions that cannot be performed:			
<i>(Note: Sterling Public School complies with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)</i>			

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list two professional references.</i>	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

<b>PREVIOUS EMPLOYMENT</b>			
<b>Company</b>		Phone (    )	
Address		Supervisor	
Job Title		From	To
Responsibilities			
Reason for Leaving			
<b>Company</b>		Phone (    )	
Address		Supervisor	
Job Title		From	To
Responsibilities			
Reason for Leaving			
<b>Company</b>		Phone (    )	
Address		Supervisor	
Job Title		From	To
Responsibilities			
Reason for Leaving			

<b>MILITARY SERVICE</b>	
Branch	From                  To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

<b>DISCLAIMER AND SIGNATURE</b>	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Sterling Public Schools is an Equal Opportunity Employer. Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of job duties.