

## EXPECTATIONS & GUIDELINES

All students are expected to follow all rules set forth. The penalties are severe and any violations of the rules will only make the trip less enjoyable for everyone involved. As a whole, the members of the Sterling High School Band and Choir are intelligent, talented and polite. These rules are listed as a precaution because we believe the students realize how fortunate they are to be able to experience a trip of this type and do not wish to endanger future trips by the department.

1. We will be guests of the city of Branson and representing our school, community, state, home and self. We are a large group. Conditions will be crowded and close. This will require extra attention to courtesy, good manners, and a sincere concern for other people.
2. Please keep your itineraries with you and handy at all times. We run on a very tight schedule and it is important to be on time. Plan to be at each point of departure at least 15 minutes early. Give yourself plenty of time (especially in the morning). Know where you are to go before it is time to be there!
3. For your travel luggage you may take one large suitcase only. You may also bring a "carry-on" bag to keep with you inside the motor coach (sized and shaped to fit beneath your seat). The confined space inside the motor coach is no place to bring audio devices without headphones, or to use hair spray.
4. The schedule must be followed at all times. Do not assume that you are special and can change the schedule. Any deviation from the schedule will be at the director's initiation only. Students are required to attend all functions with the group. Do not have any messages delivered to the director through someone else.
5. Punishment for rule violations will be handled by the directors and will range from suspension from an activity to being sent home. Please make this trip enjoyable for us by conducting yourself in a manner which will leave a positive impression on those we contact.
6. There will be no use of an illegal drug, alcoholic beverage, chewing tobacco, or smoking by any of the students on this trip. (This applies to every student – even those who may be of legal smoking age.) Any member who violates this rule will be sent home by bus or airplane at the earliest opportunity and at the expense of their parents/guardians.

7. Girls and boys are not allowed in each other's sleeping quarters without a chaperone present or the door propped all the way open. Keep the noise down in rooms and hallways---especially after 10:00 PM. Keep your room locked at all times and know who has the key. Know where your chaperone is rooming, and know the room number. Emergency messages may be left for you at the hotel. If you are calling home, please do not use the phones at the hotel. Using telephones in the hotel rooms will result in phone charges added to the hotel bill at check-out time. These charges in your name will be presented to the director before the group leaves the hotel.

8. Chaperones accompanying the school will have full authority to handle a situation as they see fit at the time, and then refer the problem to the director. All decisions and major disciplinary action will come from the director.

9. You are never to leave the group unless you have specific permission from your chaperone or the director. If permission to leave the group is granted, don't go by yourself. Plan to stay in groups of four, if possible.

10. You are not allowed to alter room assignments without special arrangement with your director. Changes will be made only under the most extreme circumstances.

11. All chaperones have absolute authority when in charge of a specific group. They have an understanding with the director and the school administration concerning the rules and regulations of the trip.

12. The trip fund will cover your transportation, housing, some meals, and entry fees to everything our organization does as a group. We are recommending a minimum of \$60 spending money for food and extras.

13. Behavior while in transit on motor coach:

- A. Use a conversational tone of voice; no loud talking or screaming.
- B. No portable sound equipment without head phones. Not everyone around you wants to listen to what you are listening to.
- C. Keep feet off the seats as much as possible.
- D. Litter bag – use one – don't be one!
- E. Good Manners

17. Sleeping room regulations:

- A. There will be no wandering the halls.
- B. A "lights out" curfew will be set each day by the director.

C. There will be telephones in our rooms. They are to be used for emergency calls only. Don't call each other between rooms. The hotel is equipped to provide computerized printouts of all calls placed from the rooms. They are also capable of monitoring room to room calls. Any and all telephone charges made to a specific room will be paid by those people who have been assigned to that room.

D. No one is permitted out of their room after curfew. You have a telephone for emergencies.

E. Please leave the rooms in good order – a continual mess gets old very fast – also it makes it very difficult for the hotel staff to clean

18. All hotel rules and regulations will be followed by all members of our group. Be respectful of all hotel staff and other guests. Report any problems to the director.

19. All adults and drivers on the trip are to be treated with courtesy and respect. Do not ask them to make decisions for the director.

20. Every student will be expected to help facilitate baggage/equipment loading and unloading.

21. Students are reminded that ash trays, towels, etc. are not souvenirs. Rooms should be left clean. Damages to any individual room will be charged to those persons sharing the room.

22. It is a federal offense to activate a false fire alarm. Offenders will be prosecuted by the hotel.

23. Other conduct not specifically referred to herein will be determined by the directors. When in doubt, ask permission.

24. Remember, on the tour you will represent a large body of people – the state of Nebraska, city of Sterling, Sterling High School, the student body, the music department, the faculty, and most important, YOU! Conduct yourself like a lady or a gentleman at all times! Your manners always show.